

# Rajasthan State Road Transport Corporation Head Office

(A Government of Rajasthan Undertaking Single Source Invitation for Bids

(IFB) and Notice Inviting BID (NIB) Under RTPD Act 2012 Rule 17 of RTPD Rule 2013

Reference No. 1

Date:

INVITATION FOR BIDS (IFB) AND NOTICE INVITING BID (NIB)  
Single Source procurement (RFP) for "Machine with Man Professional Services for Tally, All Accounting and related allied activities for The period up to 31.03.2025"

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| <b>Name and Address of Procuring Authority</b>  | General Manager Rajasthan State Road Transport Corporation Jaipur Depot, chomu house Parivahan marg, Jaipur,   |
| <b>Subject matter of Procurement</b>            | Single Source Procurement (RFP) for "Machine with Man Professional Service for Tally. All Accounting and related allied activities for a period of One year" 1 person Required                 |
| <b>Estimated Amount Involved</b>                | 1 Person X 12000 Per Month X12 Month   |
| <b>Bid Start Date</b>                           | 15.04.2024 3:00 PM   |
| <b>End Date &amp; Time of Submission of Bid</b> | 16.04.2024 up to 3:00 PM .   |
| <b>Mode of Bid Submission</b>                   | Submission of Application to Office of the General Manager RSRTC Head Office   |
| <b>Date &amp; Time of opening of Bid</b>        | at 5:00 PM 16.04.2024  |
| <b>Scope of Work</b>                            | Tally, Computer Accounting and related allied activities as allotted from time to time.  |
| <b>Activity</b>                                 | 1. Tally Complete Work<br>2. Computer related Work<br>3. Maintenance of Books of Accounts<br>4. All other allied work Assigned for Proper & Efficient financial management and Payment System. |
| <b>Payment Terms</b>                            | Maximum Payment will be 12000 per Month Per Person with Agreement up to 31.03.2025   |

1. Procuring Entity reserved the complete right to cancel the Bid Process and reject any or all of the bids.
2. No Contractual obligation whatsoever shall arise from the bidding document Bidding Process unless and until a formal contract on 500 stamp is signed and executed between the procuring entity and the Bidder.
3. Procurement entity disclaims any factual/or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidder to prepare a logical bid Proposal.
4. The Provision of RTPD Act 2012 and rule 2013 and subsequent amendment thereto shall be applicable for this procurement Furthermore. In case of any inconsistency in any of the provision of this bidding document with the RTPD Act 2012 Rules and Amendment thereto the latter shall prevail.
5. **Bidding Form Fee: Rs. 236 Only (Two Hundred Thirty Six Only Including GST.)**  
"RFP= Request for Proposal